

# Admin Minnesota

Office of State Procurement

Room 112 Administration Bldg., 50 Sherburne Ave., St. Paul, MN 55155; Phone: 651.296.2600, Fax: 651.297.3996  
Persons with a hearing or speech disability can contact us through the Minnesota Relay Service by dialing 711 or 1.800.627.3529.

## CONTRACT RELEASE: T-535(5)

**DATE:** JULY 3, 2019

**PRODUCT/SERVICE:** TELECOM: WIRELESS SERVICES AND DEVICES

**EXTENSION OPTIONS:** NONE

**CONTRACT PERIOD:** JUNE 29, 2012 THROUGH JULY 31, 2019

**ACQUISITION MANAGEMENT SPECIALIST/BUYER (AMS):** DOUG HEESCHEN

**PHONE:** 651.201.2422    **E-MAIL:** [doug.heeschen@state.mn.us](mailto:doug.heeschen@state.mn.us)    **WEB SITE:** [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us)

CONTRACT VENDOR	CONTRACT NO.	TERMS	DELIVERY
<b>VERIZON WIRELESS</b> (CELLCO PARTNERSHIP DBA VERIZON WIRELESS) MR. ERIK PERSCHMANN 505 US HIGHWAY 169 NORTH PLYMOUTH, MN 55441	<b>47760</b>	<b>NET 30</b>	<b>2-5 DAYS ARO</b>

**VENDOR NO:** 0000254225

ERIK PERSCHMANN  
CLIENT PARTNER GOVERNMENT  
[erik.perschmann@verizonwireless.com](mailto:erik.perschmann@verizonwireless.com)  
612-360-3660

NICKI CULLEN  
MANAGING PARTNER  
[nicki.cullen@verizonwireless.com](mailto:nicki.cullen@verizonwireless.com)  
612- 590-3528

JOSH BELZER  
SR. MANAGER  
[Joshua.Belzer@verizonwireless.com](mailto:Joshua.Belzer@verizonwireless.com)  
763-595-2408

**ALL NEW ACCOUNTS FOR VERIZON WIRELESS MUST USE CONTRACT RELEASE W-215(5).**

**EXISTING VERIZON ACCOUNTS WILL CONTINUE ON THIS CONTRACT RELEASE UNTIL MIGRATED TO THE NEW CONTRACT NUMBER.**

-----  
**SPRINT AND AT&T ACCOUNTS HAVE BEEN TRANSFERRED TO CONTRACT RELEASE W-215(5).**

**CONTRACT USERS.** This Contract is available to the following entities as indicated by the checked boxes below

- State agencies
- Cooperative Purchasing Venture (CPV) members

**STATE AGENCY CONTRACT USE.** This Contract must be used by State agencies unless a specific exception is granted in writing by the AMS listed above.

**STATE AGENCY ORDERING INSTRUCTIONS.** Orders are to be placed directly with the Contract Vendor. State agencies should use a Contract release order (CRO) or a blanket purchase order (BPC). The person ordering should include his or her name and phone number. Orders may be submitted via fax.

**CONTRACT FEEDBACK.** If these commodities or service can be better structured to help you with your business needs, let us know. We solicit your comments and suggestions to improve all of our contracts so that they may better serve your business needs. If you have a need for which no contract currently exists, or you would like to be able to use an existing state contract that is not available to your entity, whether a state agency or CPV, please contact us. If you have specific comments or suggestions about an individual contract you can submit those via the [Contract Feedback Form](#).

**SCOPE.** To provide wireless services and devices for State agencies and CPV Members.

**PRICES.** Prices are firm through the initial period of the contract. After that period, prices may increase once a year. Price increases are not effective until they are approved by the AMS. **NOTE:** At no time should the ordering entity pay more than the Contract price. Agencies must contact the AMS immediately and fill out a [Vendor Performance Report](#) if there is a discrepancy between the price on the invoice and the Contract price.

**VERIFYING THE CONTRACT PRICES.**

**The following information explains the method(s) for calculating and/or confirming the contract prices.**

The Contract(s) was executed with FIXED PRICING. The pricing offered must match or be lower than that detailed herein.

**Only accept contract vendor quotes that provide itemized contract pricing (lump sum price quotes must be rejected and reworked by the Contract Vendor to show itemized State contract pricing).**

**Prior to accepting an order and/or issuing payment on an invoice, inspect the goods and/or deliverables to ensure they match both the terms and pricing of the contract.**

Contact the AMS/Buyer detailed herein to report any pricing discrepancies or for assistance in confirming/calculating contract pricing.

**AUTHORIZATION FORM:** In order to receive access to the Contract Vendor's website, an authorized user must fill out an "Authorization Form" and submit to the Contract Vendor(s). The Contract Vendor(s) will issue log on credentials to access their website. It is the responsibility of each agency to determine and monitor who is authorized to access the Contract Vendor's website to place orders, etc. Current "authorized users" can maintain the current logon and password obtained from Verizon Wireless.

Click on the following link to obtain the "Authorization Form":

[http://www.mmd.admin.state.mn.us/process/admin/spreadsheets/T-535\(5\)AuthorizationForm.xls](http://www.mmd.admin.state.mn.us/process/admin/spreadsheets/T-535(5)AuthorizationForm.xls)

Completed authorization forms shall be sent to the following e-mail address:

Verizon: [erik.perschmann@verizonwireless.com](mailto:erik.perschmann@verizonwireless.com)

**EMPLOYEE PURCHASES.** This Contract is not available for employee's personal use. However, the Contract Vendors offer discounts to Government employees. Contact your local wireless provider for further information regarding Government employee discounts.

**SERVICE AGREEMENTS.** Agencies are not to sign any type of service agreements, forms, etc., from the Contract Vendors. CPV Members may be required to provide a tax exemption form to the Contract Vendors, if requested.

**ADDITIONAL EQUIPMENT AND/OR SERVICE PLANS.** When equipment reaches “end of life” (EOL), the Contract Vendor’s website will be updated with the direct replacement of the unit reaching end of life. Additional equipment and plans may be negotiated between the State of Minnesota and Contract Vendor’s and the Contract Vendor’s website will be updated accordingly. The Contract Release will only be updated if new plans are offered and approved by the State. The Contract Release will not be updated as equipment changes.

**NO COST PHONE:** Each end user is entitled to one (1) “no cost” phone once a year. Those eligible users that have current wireless contracts with the Contract Vendor, who will convert to the new contract will have the right to replace current hardware with new replacement basic equipment packages at no additional cost if the Eligible User has such basic equipment package for a total of 12 months from the date of activation under the current Contract. The 12-month period shall include time in the current contract and the new replacement contract added together if necessary to meet the 12 month requirement total. Service activation must accompany the purchase of a “no cost” phone.

**PHONE UPGRADES.** Any Contract User, after having a wireless device or phone under this Contract for 12-months may request the Contract Vendor to replace such wireless device or phone to insure it is keeping pace with technology changes. The cost to the Contract User for the replacement will be the same as if establishing the wireless service/device as new.

**DISPOSAL OF USED DEVICES:** When agencies of the State of Minnesota have property they no longer need, they are required to contact the Fleet and Surplus Division of the Minnesota Department of Administration to obtain approval for the appropriate method of disposal in accordance with State law. If the property is deemed not appropriate for transfer by the Fleet and Surplus Division the agency shall dispose of the property using Contract Release H-90(5) - Hazardous Materials: Used Electronic and Electronic Component Recycling and Management.

Additional information on media sanitization and disposal can be found in the NIST Special Publication, Guidelines for Media Sanitization <http://nvlpubs.nist.gov/nistpubs/SpecialPublications/NIST.SP.800-88r1.pdf>. The method used depends primarily on two things: the data protection categorization of any data that may have been stored on the device, and how the device will be used in the future. A decision flow diagram is shown in Figure 4-1 of the NIST document. Note – the moderate security categorization in the NIST document is roughly equivalent to the State’s high data protection categorization for data.

If the media will be reused by the agency for the same purpose of storing data with a protection categorization of High and will not be leaving organization control, then clearing is a sufficient method of sanitization. If the media will be reused and repurposed for a non-High Data function or will be leaving organization control (i.e., media being exchanged for warranty, cost rebate, or other purposes and where the specific media will not be returned to the agency), then purging should be selected as the sanitization method. If the media will not be reused at all, then destroying is the method for media sanitization.

Once the method of sanitization has been determined, tables in Appendix A of the NIST Special Publication list the minimum sanitization recommendations. Specifically, Table A-3 describes the sanitization methods for mobile devices including smart phones. These methods are highly dependent on the operating system running the device.

**FEES/SURCHARGES.** There are no early termination or activation fees associated with this Contract. All fees and/or surcharges associated with this Contract are specifically listed on the “Pricing Schedule” attached for each Contract Vendor. No other fees or surcharges other than those stated on the Pricing Schedule are allowed.

Note: For cell phone service certain fees, surcharges and international long distance call rates are subject to change based on Federal, State or City mandated rules. For all equipment and supplies, the Direct Pay Permit is in effect.

**INTERNATIONAL CALLING/DATA PLANS.** The Contract Vendor’s international calling and data plans will be listed specifically on their website. Prices are subject to change and will be updated on the Contract Vendor’s websites accordingly.

**MOBILE TO MOBILE.** Mobile to mobile is defined as mobile to mobile within the same carrier. Mobile to mobile is not applicable between carriers.

**NIGHTS/WEEKENDS.** The Contract Vendor's website will define nights and weekends.

**PRICES.** At no time should the ordering entity pay more than the Contract price. Agencies must contact the AMS immediately and fill out a Vendor Performance Report if there is a discrepancy between the price on the invoice and the Contract price. **Click on the link below to access the pricing Schedules:**

[http://www.mmd.admin.state.mn.us/pdf/T-535\(5\)PriceSchedule.pdf](http://www.mmd.admin.state.mn.us/pdf/T-535(5)PriceSchedule.pdf)

The pricing schedule above may not be a comprehensive or updated list of all that is available under contract. Please visit the Contract Vendor's Websites below for a complete and updated list of available phones/equipment and accessories.

**WEBSITE URL'S:** Below are the Contract Vendor's website addresses. Users are capable of browsing the Contract Vendor's website to view the equipment list, pricing plans, FAQ's, etc. Authorized users only will be needed to enter their logon and password to access the "ordering pages". Also available to authorized users is a list of the Contract Vendor's contact names and phone numbers for questions on equipment, invoicing, lost/stolen equipment procedures, etc.

Verizon Wireless: [Verizon Wireless for State of Minnesota](http://www.verizonwireless.com/b2b/commerce/excludedfromssfilter.go?location=grouplogin&creds=255e9f244c39d251b2e6911f7ae5a9538739099b1d6aeb2a70bd581a6cd7b27fffb1ac0ccf774a0)

(<https://b2b.verizonwireless.com/b2b/commerce/excludedfromssfilter.go?location=grouplogin&creds=255e9f244c39d251b2e6911f7ae5a9538739099b1d6aeb2a70bd581a6cd7b27fffb1ac0ccf774a0>)

For View Only use the following username & password: User Name: 01VERIZON - Password: Minnesota 1

For Placing Orders: Use the Logon and Password given to authorized users from Verizon.

## **REVISIONS.**

- |          |  |
|----------|--|
| 07/03/19 | Extended through July 31, 2019 to allow additional transition of accounts only.  |
| 06/10/19 | Contract Reassigned from Jeff Colonna to Doug Heeschen.  |
| 05/01/19 | The Verizon Contract (Amendment 22) has been extended through May 31, 2019, at the same prices, terms and conditions for existing accounts only.       |
| 04/01/19 | The Verizon Contract (Amendment 21) has been extended through April 30, 2019, at the same prices, terms and conditions for existing accounts only.     |
| 03/01/19 | The Verizon Contract (Amendment 20) has been extended through March 31, 2019, at the same prices, terms and conditions for existing accounts only.     |
| 02/01/19 | The Verizon Contract (Amendment 19) has been extended through February 28, 2019, at the same prices, terms and conditions for existing accounts only.  |
| 01/01/19 | The Verizon Contract (Amendment 18) has been extended through January 31, 2019, at the same prices, terms and conditions for existing accounts only.   |
| 12/01/18 | The Verizon Contract (Amendment 17) has been extended through December 31, 2018, at the same prices, terms and conditions for existing accounts only.  |
| 11/01/18 | The Verizon Contract (Amendment 16) has been extended through November 30, 2018, at the same prices, terms and conditions for existing accounts only.  |
| 10/03/18 | The Verizon Contract (Amendment 15) has been extended through October 31, 2018, at the same prices, terms and conditions for existing accounts only.   |
| 09/12/18 | The Verizon Contract (Amendment 14) has been extended through September 30, 2018, at the same prices, terms and conditions for existing accounts only. |

Contract Release: T-535(5)

- 08/01/18 The Verizon Contract (Amendment 13) has been extended through August 31, 2018, at the same prices, terms and conditions for existing accounts only.
- 07/16/18 The Verizon Contract (Amendment 12) has been extended through July 31, 2018, at the same prices, terms and conditions for existing accounts only.
- 06/15/18 The Verizon Contract (Amendment 11) has been extended through July 15, 2018, at the same prices, terms and conditions.
- 06/01/18 The Verizon Contract has been extended through June 15, 2018, at the same prices, terms and conditions. The AT&T Contract has been extended through July 31, 2018, at the same prices, terms and conditions.
- 04/01/18 The Contracts have been extended through May 31, 2018, at the same prices, terms and conditions.
- 02/01/18 The Contracts have been extended through March 31, 2018, at the same prices, terms and conditions.
- 12/01/17 The Contracts have been extended through January 31, 2018, at the same prices, terms and conditions.
- 11/03/17 Amendment 9 to add additional devices to the contract for AT&T. All other prices, terms and conditions remain unchanged
- 10/18/17 Amendment 6 to add additional price plans to the contract for Verizon. All other prices, terms and conditions remain unchanged.
- 09/01/17 The Contracts have been extended through November 30, 2017, at the same prices, terms and conditions.
- 07/01/17 The Contracts have been extended through August 31, 2017, at the same prices, terms and conditions.
- 05/23/17 Amendment 6 to add and delete several price plans for data from Verizon's Price Schedule. All other terms, conditions and pricing remain unchanged.
- 05/09/17 Amendment 5 to change Contract Number from 47763 to 122097 for AT&T to accommodate payment remittance to correct vendor location.
- 09/13/16 AMS/Buyer changed to Jeff Colonna.
- 07/01/16 The Contracts have been extended through June 30, 2017 with changes to equipment, plans and pricing reflected in Attachment A to the Amendments. All other terms and conditions remain unchanged.
- 07/01/15 The Contracts have been extended through June 30, 2016 with changes to equipment, plans and pricing reflected in Attachment A to the Amendments. All other terms and conditions remain unchanged.
- 07/01/14 The Contracts have been extended through June 30, 2015 with changes to equipment, plans and pricing reflected in Attachment A to the Amendments. Data plan definitions in regards to throttling, Survivability language and FUSF charge language have also been added. All other terms and conditions remain unchanged.
- 01/22/14 AMS/Buyer changed to Dale Stevens
- 01/17/14 AT&T has decreased pricing on two pricing plans and all of the telemetry data plans.
- 12/10/13 Verizon has updated their "URL" for their State of Minnesota Verizon website.
- 10/22/13 Laptop data connection 3G/4G unlimited pricing from Sprint has been reduced from \$39.99 to \$37.99.
- 03/22/13 Additional telemetry plans have been added to the Verizon contract. The 250MB plan has been decreased from \$25.00 per month to \$20.00 per month.

Contract Release: T-535(5)

01/08/13 Data plan for tablets have been added to the Contract with Sprint as shown below:

3G – 300MB usage*	\$34.99
(300MB Roaming Usage Included)	
Overage charge above 300MB (3G Only)	\$0.25 per MB
4G – Unlimited usage	\$34.99

12/10/12 Enhanced push-to-talk features and plans have been added to AT&T.

10/01/12 Effective June 30, 2013, the Nextel Network will no longer be available or supported by Sprint.