

**Metropolitan Emergency Services Board
Radio Technical Operations Committee
Meeting Notes
September 28, 2017**

Members Present:

Ron Jansen, Jon Eckel, Chad LeVasseur, Rod Olson, John Gundersen, Peter Sauter, Nancie Pass, Scott Haas, Nate Timm, Jeff Bjorklund, Chuck Steier, Tim Walsh.

Guests Present:

Curt Meyer, Hennepin County Sheriff; Steve Ouradnik, Department of Corrections; Peter Sauter, Carver County; Charles Sloan III, Hennepin EMS; Troy Tretter, Martha Ziese; Metropolitan Emergency Services Board

Call to Order:

Scott Haas called the meeting to order at 1:02 P.M.

Ron Jansen asked that the weather service notice, second sentence should be changed to “the regions will not be fiscally responsible to pay for the weather service radios.”

M/S/C Motion made by Eckel to approve the June 28, 2017 minutes. Bjorklund seconded. Motion carried.

Troy Tretter asked that these two agenda items be added:

COMT packet received from Steve Crosier.

Email request from Homeland Security Immigrations and Customs and Enforcement to add METACS 9, 10, 11E and 12E.

M/S/C Motion made by Jansen to approve the September 2017 agenda with the above modification. Timm seconded. Motion carried.

Agenda Items:

Allina Talkgroup ID Request

Tretter said that a request has been made Victoria Vadnais is requesting twenty-four additional ID'S to add to the existing twenty- six ID's and they are to for day to day use. The request was approved by the OTC pending approval by this TOC.

There was discussion on how many talkgroup ID's would be used in the Metro Region, with concerns about potential loading.

M/S/C Motion made by Jansen to approve the request for twenty-four more ID's providing Allina reports back to the TOC which IDs will be used in the metro. Eckel seconded. Motion carried with opposition.

Metro Transit Talkgroup Request

Chad LeVasseur said that Metro Transit is requesting an additional talkgroup for Continuity of Operations. The talkgroup named MC COOP, would require very little if any use, most likely on City Center. Metro Transit currently has 55 talkgroup ID's in the system, they would be requesting one additional to bring their total to 56. Chad referenced a letter from 2013, where they requested

from the SECB OTC additional talkgroup ID's, which are not reflected on the monthly MnDOT reports. Tretter mentioned that the talkgroup and radio ID's shown in the reports for Metro Transit and Metro Mobility can be addressed at the SECB OTC with a letter addressed to the OTC. Tretter stated he would work with Chad on the letter.

M/S/C Motion made by Timm to approve the addition of a talkgroup for Metro Transit. Gundersen seconded. Motion carried.

Hennepin County Plan Change

Curt Meyer said Hennepin County is looking at expanding their fire agency VHF paging coverage and create a simulcast. Five sites will have an additional VHF antenna added and each will require a T1. It is not known if it will take any additional CCGW ports at this time. This request will go before the OTC and the Metropolitan Emergency Services Board.

M/S/C Motion made by Timm to recommend approval of Hennepin County's request to use five ARMER sites and excess ARMER microwave capacity for a VHF simulcast paging system with the request that the proposal to the OTC include the CCGW clarification. Olson. Seconded. Motion carried.

COMT packet for Steve Crosier

Tretter presented the packet for Steve Crosier from Hennepin EMS, he has met the requirements for COMT.

M/S/C Motion made by Timm to approve the COMT packet for Steve Crosier as presented. Bjorklund seconded. Motion carried.

COMU Sub-committee

Tretter said that there have been two meetings since June between the OTC and the IOC regarding the non-governmental use of ARMER. He asked the group if they thought there should be any changes to the metro standards: Metro Cache Radio Standard 3.34.0, Metro 3.17.4 Event and Exercise Communications Planning, Metro 5.54.0 Non-Governmental user for Emergency Coordination.

Timm stated that the state is going to review the state standards regarding cache radios and eligibility of non-governmental use of ARMER, he felt maybe we should wait to change regional standards until the state reviews their standards.

Tretter said that at the last IOC there was approval to form two sub-committees. One is a COMU sub use committee which is now just a workgroup. It would fall under the IOC and they are currently seeking two representatives (a primary and one alternate) from each of the SECB regions, with additional representatives from DPS, ECN, DHS, the National Guard, and an advisory member from DHS OEC.

Chris Kummer volunteered by email to sit on the COMU committee. Nate Timm volunteered to sit as alternate on the COMU committee.

M/S/C Motion made by Jansen to appoint Chris Kummer as primary and Nate Timm as alternate to the COMU sub-committee. Gundersen seconded. Motion carried.

Strategic Technology Reserve Sub-committee

Tretter said that there is a request for a Strategic Technology Reserve Sub-committee. This is a restart on the existing committee that is dormant. When the STR towers were developed it was

chaired by Dan Anderson of Noble County. Once the towers were built and the caches were issued and trained on the sub-committee went dormant. The functions would be to examine the STR needs and make recommendations to the Interoperability Committee, review and refresh related STR standards, encourage uniformity and availability of the STR and other functions as identified.

As discussed with the NGO usage, there is a cache radio standard that falls under the cache radios of the STRs. They are looking for membership of a primary and alternate from each region and from ECN and the National Guard. It is recommended that Hennepin County be a member because of their large number of Hennepin County cache radios and the deployable SATCOW. Ron Jansen said also it was thought that the primaries be the ones in charge of the current STR trailer, referring to Butch Gillum from Bloomington.

Jon Gundersen volunteered to be the Metro region alternate. Troy Tretter volunteered to be the primary for the metro region. The MESB is the physical owner of the trailer when ownership was transferred in 2011.

M/S/C Motion made by Jansen to appoint Troy Tretter as primary and John Gundersen as alternate to the Strategic Technology Reserve Sub-Committee. Gundersen seconded. Motion carried.

Move, Additions & Changes to the System

Update on Removal of Voting from Interoperability

Jansen said the Voting system is being replaced. Some members have experienced a loss of resources after the switch. Jansen will get back to group on any information regarding that.

System Committee Reports

Metro Mobility System Usage Update

Chad Levasseur met with Motorola last week. Their negotiations with Motorola are going very slow. They are looking at other options for their data system. There is a meeting between Trapeze and Metro Mobility in the next couple of weeks. He will most likely have an update at the November TOC. Usage remains steady.

System Manager's Group/Metro Owner's Group Update - no meeting

Metro Weather Standards - no meeting. Next meeting October 18 @ the MESB.

Reports from SECB Committees

SECB - no meeting in September.

Tretter reported the August meeting approved membership for the IOC to include MDH and EMSRB added to the official committee list.

Steering

Tretter reported there was a recommended approval of the Fargo/Moorhead participation plan to the SECB, which was passed by the SECB.

Operations and Technical Committee

Gundersen report they met September 12th. There was approval of a Wabasha County participation plan change. Four ARMER standards were approved with minor definition changes. Approved the Allina Health talkgroup ID request. Approved a change to La Crosse, WI participation plan on the ARMER system, they were requesting more ID's for their interoperability plan and requested to change their system administrator.

Interoperable Data Committee

Olson reported the only item was Verizon discussion regarding FirstNet and providing priority and preemption. There has been no information from Verizon regarding cost but it is assumed as of now is that there will not be a cost.

IOC

Tretter said there was a super Bowl discussion. No change at state level or waiver from Minneapolis to use the talk groups out of the normal order. Gunderson said there is not much discussion on non-governmental use of ARMER system. Tretter said that in July, that was addressed at the IOC.

IPAWS - No meeting

Finance/Grants Workgroup

Tretter said the memo in the packet outlines ECN's grant priorities for the upcoming SHSP grant.

Regional priorities need to be established and the grant application submitted by December 1, 2017. The October Radio TOC will need to establish the priorities so that they can be submitted for approval at the November MESB and make the December 2017 deadline.

Super Bowl 52 Communications Workgroup

Olson said there was a table top exercise yesterday. Status Board will be used to reserve talkgroups for the Super bowl. Aviation interoperability on VHF discussed. Curt Meyer said that some PSAPs have already called to ask to reserve some radio resources for the Super bowl.

Other Business

Goodhue County Sheriff's Office request to add ME TACS 9, 10, 11E and 12E.

Timm said that the request is on behalf of Goodhue County Sheriff and Red Wing Police Department. The talkgroups would be for public safety radios only, the encrypted talkgroups would be for investigators radios.

Motion made by Jansen to approve talk group permission to use Me TACS 9, 10, 11E and 12E.

Gunderson seconded. Rod Olson asked if any of the consoles were using encrypted? Nate Timm will be responsible for the key loading though may not be touching them himself.

Motion carried.

Homeland Security Immigrations and Customs and Enforcement to add METACS 9, 10, 11E and 12E.

Tretter stated that Jeff Karel send an email request for adding the talkgroups, and said they already had permissions for ME TAC's 1-8. The request for the ME TAC's would be primarily for SB52 support with Minneapolis, this has been discussed with Rod Olson and has their approval.

Motion made by Timm to approve talk group permission to use ME TACS 9, 10, 11E and 12E. Bjorklund seconded. Motion carried.

Eckel asked for clarification that the paperwork has not yet received? Tretter said that he would work with Jeff Karel to complete the necessary paperwork.

Friendly amendment by Timm to show the paperwork that METACs 1-12E approved, since there is no record of METAC's 1-8 being approved.

Nate Timm reported that there are some changes coming for the Washington County Simulcast to prepare for 7.19. They are going to move the Oakdale radio shop, and move from Hastings to Valley Creek.

Nancie Pass, Deputy Director for RCECC introduced herself. She will be filling in for Dave Pikal who has taken a position with LOGIS. Ramsey County is looking to fill his position.

Next meeting October 25, 2017.

Adjourn.

Approved 10-25-2017