

**Metropolitan Emergency Services Board
Radio Technical Operations Committee
Meeting Notes
November 15, 2017**

Members Present: Peter Sauter, Robert Shogren, Ron Jansen, Chad LeVasseur, John Gundersen, Wendy Lynch, Nate Timm, Scott Haas, Rod Olson, Chuck Steier, Jake Thompson. Scott Gerber.

Guests Present:

Brian Galowitz, Lakes Region EMS; Victoria Vadnais, Allina Health EMS; Shane Sheets, Carver County; Ton Martin, Edina PD; Dan Anderson, Hennepin County Emergency Management.

Call to Order:

Scott Haas called the meeting to order at 1:00 P.M.

Approval of Minutes

M/S/C Motion made by Gundersen to approve minutes from October 25, 2017. Timm seconded. Troy Tretter pointed out that the minutes reflected Tim Walsh was present. Pete Sauter was the member in attendance. Motion carried with correction noted.

Ron Jansen requested the agenda for November 15, 2017 be altered to include OTC request yesterday by FBI to add two regional talk groups in the metro for the Super Bowl.

M/S/C Motion made by Thompson to approve November 15, 2017 agenda with amended addition as Action Item #1. Gundersen seconded. Motion carried.

Agenda Items:

FBI request for additional talk groups (added to agenda)

FBI agent Rick Roeder; Minneapolis said they are currently participants of the state wide ARMER system. The FBI has two talk groups currently. They are requesting two regional additional talk groups to assist with Super Bowl 52. It is preferable to add these talk groups from Minneapolis downtown and the U of M.

Jansen said the OTC approved the request contingent upon the metro TOC approval to create them regionally. These will be new encrypted talkgroups level five sun-setted March 31, unless the FBI's plan amendment was approved at the OTC before then.

Jansen asked if they should be set up as fast-start or all-start. Roeder asked they be set up the same as their current talkgroups are. He will work with John Anderson before they are created.

M/S/C Motion made by Jansen to approve metro access talk groups. Gundersen seconded. Motion carried.

City of Edina participation Plan change

Tony Martin said the City of Edina is requesting a change to their Participation Plan. He said the level of access to the firewall provided by LOGIS will not need to be changed. The fiber is stained dark; dedicated for Edina. LOGIS is waving fees but there are some expenses for equipment paid for by Edina.

M/S/C Motion made by Gundersen to approve the Edina Participation plan. Gerber seconded. Motion carried.

Metro Standard 3.35.0 – National Weather Service

Jansen requested approval of changes made to Metro Standard 3.35.0. Nate Timm asked if the quantity of radios need to be listed by the National Weather Service. The first sentence listing quantity of radios will be changed to read Chanhassen Weather has a limited number of radios.

Tretter said this request for change to 3.35.0 National Weather Service ARMER Radio Operations has an effective date of January 31, 2018 and there will go before the MESB March 2018.

M/S/C Motion made by Timm to approve changes with above amendment made to Metro Standard 3.35.0, Timm seconded. Motion carried.

Metro Standard 3.28.1 – METEM Talkgroup

Dan Anderson said that the changes to Metro Standard 3.35.0 opens an opportunity to make changes to the METEM Talkgroup. This talkgroup will be used the ten days of the Super Bowl. Scott Haas said he would present discussion at the JPA group next month.

COML Packet – Leticia Cardenas, City of Minneapolis

COML Packet – Deanna Olson, City of Minneapolis

COML Packet – Jennifer Geiselhart, City of Minneapolis

M/S/C Motion made by Shogren approve all 3 COML Packets. Seconded by Gerber Motion carried.

Timm said the digital version of these packets includes a full incident action plan with some sensitive data. Tretter said those documents will be redacted from the packets, and removed from the MESB website since the COML packets are approved.

Lakes Region EMS Participation

Brian Galowitz; Lakes Region EMS Operations Manager said that Lakes Region EMS has been an ARMER subscriber since 2003. Lakes Region EMS currently has 51 radio IDs. They are requesting to increase number of IDs to 100. The OTC approved this change. The radios use ARMER while in Minnesota, and Polk County VHS while in Wisconsin. Administration and training for the radios is taking place.

M/S/C Motion made by Gundersen to approve Lakes Region EMS Participation Plan change. Shogren seconded. Motion carried.

Timm asked if the TOC needed to discuss about how LREMS is contracted with the MESB. Tretter stated he would talk with the MESB Executive Director about what should be done with the contact.

Move, Additions & Changes to the System

Committee Reports

Metro Mobility System Usage Update

Chad LeVasseur said Metro Mobility is working with Motorola and CenturyLink to get a direct link into the ARMER system.

System Manager's Group/Metro Owner's Group Update - Cancelled

Reports from SECB Committees

Steering - Cancelled

Tretter said the Federal study being conducted by Rey Freeman should be done by end of 2017.

Haas would like some SUA detail from the state regarding what the long-term maintenance plan is for ARMER. Tretter said he would work with the state to discuss the planning progress.

OTC

Gundersen said the meeting yesterday approved the FBI and Lake Region EMS requests, additional ID requests from Wright and Swift Counties. and Dakota County microwave path request. There were also half a dozen state standards modifications.

There was a discussion about federal agency participation and where they fall organizationally under the federal hierarchy.

Interoperable Data Committee – will be meeting next week.

IOC – will be meeting next week.

IPAWS – Haas reported that they are actively looking at the organization of the committee now that IPAWS falls under ECN rather than HESM. The committee reviewed a report from the accomplishments of the committee of the last year and the roadmap for the future of IPAWS.

Finance/Grants Workgroup - No meeting

Super Bowl 52 Communications Workgroup

Olson said there were Status Board requests that were put in place. LTAC1, STAC1 and METAC1 are left open. There were concerns from the TOC that there are not enough emergent talkgroups open for day to day incidents. The TOC chair requested someone from Minneapolis present on the communications plan for the Super Bowl at the next TOC.

Other Business

Regional Talkgroup Permission Requests - Rice County Sheriff's Department – ME TAC1-10 & ME TAC11E - ME TAC12E.

Jansen said the request for METAC1-10 was for public safety only, and the request for METAC11E-12E was for members of the MAAG SWAT team.

M/S/C Motion made by Jansen to approve request. Timm seconded. Motion carried.

Haas announced the next meeting was scheduled for December 20th.

The meeting adjourned at 2:35pm.