

**Metropolitan Emergency Services Board
Radio Technical Operations Committee
Meeting Notes
October 25th, 2017**

Members Present:

Ron Jansen, Jake Thompson, Chad LeVasseur, Rod Olson, John Gundersen, Scott Haas, Nate Timm, Bob Shogren, Charles Sloan III, Chuck Steier, Peter Sauter.

Guests Present:

Brandon Larson; City of Saint Cloud, Steve Ouradnik; Department of Corrections, Dana Rude; Met Council, Troy Tretter, Jill Rohret, Martha Ziese; Metropolitan Emergency Services Board.

Call to Order:

Scott Haas called the meeting to order at 1:02 P.M. The meeting was not recorded.

Approval of Minutes

M/S/C Motion made by Gundersen to approve the September RTOC minutes. Olson seconded. Motion carried.

Agenda Items:

Radio TOC & Vice-Chair elections

Chair Haas opened the floor for elections.

M/S/C Motion by Shogren to maintain the current chair / vice-chair positions. Thompson seconded. Motion carried.

SECB Committee's, Primary & Alternate (IOC, OTC, IDC, IPAWS)

Tretter referenced the TOC packet with the current committee position members and the meeting commitments.

Haas asked if anyone desired to vacate their roles on the committees.

M/S/C Motion made by Jansen to appoint same members as 2017. Shogren seconded. Motion carried.

Regional Funding Priorities

Tretter said that grant funding priorities need to be established at this October Radio Toc meeting FY 2018.

- Clarified equipment is 50% match – 100% reimbursed
- Jansen suggested expanding work group for more CRTF training
- Troy asked Jansen if the BDAs were eligible for SHSP
- Jill said radios are included in the MESB capital budget so would most likely not be eligible
- Gundersen said Hennepin County has 140 cache radios XKS 5000 that were facing end of life
- Haas asked if a priority project in the metro could be split individually or has to be one request. Troy said the sub-grants would be to each agency.
- Jill said that any allocation formula should be known before going before the board
- Hass said that if bought a radio before it can't be replaced with grant funds because that would be supplanting if it was already part of any agencies budget.

M/S/C Motion made by Jansen to designate funding priorities in the following order:

1. Motorola Technical Training
2. CRTF Exercise
3. TIC plan & CASM maintenance
4. Interoperability Conference attendance
5. Expand CRTF training with partner agencies
6. Radio replacement, cache and patrol radios
7. Bi-directional amplifier for Dakota County

Timm seconded. Motion carried.

City of Edina Participation Change Plan

Tretter said that the City of Edina was requesting approval of their Participation Plan. In 2015. The Edina PSAP was approved to upgrade to the Motorola MCC7500 radio consoles which required two DSI circuits to connect to the ARMER system. At that time only one circuit was being used to connect to Zone 2 of the ARMER system. The Edina PSAP is now in the process of completing the second circuit. The second connection would be using fiber owned by LOGIS, with a dedicated strand to connect the Edina PSAP to St. Louis Park PSAP's connection already on the ARMER system.

Olson asked with the LOGIS owned fiber connection, does the level of access on the firewall need to change to allow the MCC7500 connections?

Jansen asked is LOGIS waving any fees for the changes?

Timm asked is the fiber connection dark or lit?

Haas acknowledged these questions could not be answered since Tony Martin was not able to attend the meeting.

M/S/C Motion by Jansen to table request until those three questions were answered. Thompson seconded. Motion carried.

Rohret said that there was a secondary proposal. St. Louis Park fiber has already been approved. Olson asked if it was approved for the use of that fiber between St. Louis Park and Edina?

Dakota County Participation Plan Change

Jansen said that Dakota County would like to amend its ARMER Participation Plan to reflect an upgrade in tis microwave backhaul system.

Dakota will be updating their microwave links in the future, they have not selected a vendor. They will be adding the Sperry Tower Site into an existing loop configuration with the Empire Prime Site, Empire and three remote sites, Palomino, Marie and Arbor Point. They will also be creating another loop from that will encompass Empire, Fairfield and Buck Hill sites.

M/S/C Motion made by Jansen to approve the Dakota County Participation Plan Change. Gundersen seconded. Motion carried.

Move, Additions & Changes to the System

Update on Removal of Voting from Interoperability

Jansen said this no longer needs to be an agenda item.

System Committee Reports

Metro Mobility System Usage Update

It was reported that there is still working going on with Trapeze.

Tretter said that there was a discussion at the OTC whether to have Metro Transit and Metro Mobility's ID's pooled. It was agreed at the OTC to keep the ID's separate for reporting and accountability purposes.

System Manager's Group/Metro Owner's Group Update

Jansen reported they was no SMG, and a limited MOG meeting. They did review a standard relating to computer access on the ARMER network which should move to the SMG next.

Metro Weather Standards

Jansen reported there was a meeting on October 18th and there was a need to have National Weather Service and State Patrol input on how alerts are done. There is another meeting scheduled for November 2nd.

Reports from SECB Committees

Steering

Tretter reported there was minor change to the regional board member selection standard. Saint Cloud updated on their IV&D project, Tretter acknowledged that Brandon Larson from the City of Saint Cloud was present and said any questions can be addressed to him. Tretter said the report on federal participants on ARMER was being conducted by Rey Freeman.

Haas asked when the report would be completed. Tretter said he did not know, but would find out and report back.

OTC

Gundersen said there was amendment to the DHS-ICS plan that was approved; the OTC approved the Hennepin County VHF paging request; Nobles County participation plan; Murray County T-1 connection; and the request for Metropolitan Councils' additional radio and talk group ID's were approved.

Interoperable Data Committee

Thompson said the governor opted-in to FirstNet and it would be an agency by agency choice whether to join FirstNet.

Tretter said that this was also reported to the MESB at their October executive meeting and reiterated that it is the agencies choice and the MESB does have a factor in their decisions.

There were various comments about what the MESB's stance was on FirstNet. There were a lot of misconceptions on what FirstNet will offer and how much. Tretter and Rohret explained the MESB does not have a stance, since FirstNet is building the system, there is no mandate for anyone to join the system, it is up to each agency.

Committee members asked if there could be training or outreach from the MESB to first responder leadership to clarify the misconceptions of FirstNet. Tretter said that training and outreach would most likely involve representation from ECN and FirstNet.

IOC

No report.

IPAWS

No report

Finance/Grants Workgroup

Tretter said there was no meeting, but said that the SLIGP grant, used for FirstNet was expiring and will not be renewed. Tretter said that the grant has been used for sending people to PSCR and to cover 40% of the state communication conference costs per person.

Super Bowl 52 Communications Workgroup

Olson reported there are a lot of ongoing meetings with participants, and development of the 205. Haas asked when the channels will be reserved in Statusboard, since he has a large event at Mystic Lake and wanted to secure channels.

Olson said he did not know, but the plan of what channels that will be used has been determined, they are working out when each of the channels will be used.

Haas asked for the channels to get reserved, so he can plan accordingly.

Other Business

Regional Talkgroup Permission Requests

Saint Cloud PD – ME TAC 1-10: Brandon Larson said they have been previously approved for METAC 1-8 and are the next largest police department outside the metro for mutual aid. He is requesting to renew their request for ME TAC 1-10.

M/S/C Motion made by Jansen to approve the request for ME TAC 1-10 for Saint Cloud Police Department. Timm seconded. Motion carried.

Saint Cloud FD – ME TAC 1-10: Brandon Larson said the Fire Department does not have any of the METAC's approved, but would request them to be programmed in the HAZMAT teams.

M/S/C Motion made by Jansen to approve the request for ME TAC 1-10 for Saint Cloud Fire Department. Timm seconded. Motion carried.

It was noted the next meeting was on November 15th, one week earlier than normal for the Thanksgiving Holiday.

M/S/C Motion made by Jansen to adjourn. Thompson seconded. Motion carried.

The meeting adjourned at 2:50pm.