

**Metropolitan Emergency Services Board
Radio Technical Operations Committee
Meeting Notes
January 25, 2017**

Members Present

Curt Meyer, Ron Jansen, Nate Timm, Chad LeVasseur, Scott Haas, John Gundersen, Jon Eckel, Chuck Steier, Rod Olson, Robert Shogren, Curt Meyer, Dave Pikal, Tim Walsh, Jake Thompson, Scott Gerber

Guests Present:

Jill Rohret, MESB; Troy Tretter, MESB; Todd Krause, National Weather Service; Dan Anderson, HCEM, Charles Sloan III, Hennepin EMS; Peter Sauter, Carver County; Deb Paige, Carver County; Dana Rude, Metro Mobility.

Call to Order:

Scott Haas called the meeting to order at 1:00 P.M.

M/S/C Motion made by Jon Eckel to approve the January 25, 2017 agenda. Ron Jansen seconded. Motion carried

M/S/C Motion made by Shogren to approve the December, 2016 minutes. Gundersen seconded. Motion carried.

Agenda Items:

U of M Participation Plan Change

Chuck Steier presented they will be adding a 5th MCC7500 at the U of M PD PSAP for future expansion, training and special events. They will contract with ANCOM to complete the installation.

M/S/C Motion made by Ron Jansen to approve the U of M participation plan change. Jon Eckel seconded. Motion carried.

COML Packet – Nancie Pass

Troy Tretter presented that the packet did not have the IAP, ICS205 or AAR checked. The packet does, it was received after he scanned the check off sheet.

M/S/C Motion made by Dave Pikal to approve Nancie Pass's COML Packet. Chuck Steier seconded. Motion carried.

COML Packet – Robin Brimmer

Troy Tretter presented that Robin has 3 years from COML training to complete his task book, although it is being submitted after 3 years from training, he completed his task book with 10 days to spare. The committee asked who was his sponsor, since his home county is Waseca, out of the metro region. Tretter said he is being sponsored by Minneapolis, where Robin works for the PSAP.

M/S/C Motion made by Ron Jansen to approve Robin Brimmers COML Packet. Nate Timm seconded. Motion carried.

COMT Packet – Kya Wagner

Troy Tretter presented Kya packet that the ICS205 included is Marvin Turners, from the same event. It is not required in the task book for the COMT to generate an ICS205, it is just needed to establish they did attend a large-scale event or exercise approved by ECN.

M/S/C Motion made by Scott Gerber to approve Kya Wagner's COMT Packet. Jake Thompson seconded. Motion carried.

State National Weather Service Standard (Metro Amendment)

Troy Tretter presented the OTC was cancelled for January and the notes from the Metro December TOC meeting were incorporated into the draft state standard. The OTC will meet in February and will review the standard. Tretter said that present today for the discussion are Dan Anderson from Hennepin County Emergency Management, Todd Krause from the National Weather Service and Deb Paige from Carver County Emergency Management.

Scott Hass opened the discussion with Deb Paige. Deb stated she did not feel like how the standard was written and asked why this standard was not addressed with emergency mangers in the metro sooner. She wanted to know who chose the members to be a part of the committee. She also said that it is illegal for UASI funds to be used to fund the National Weather Service.

Troy Tretter responded saying the standard is a radio standard and was reviewed by the radio TOC. All standards affect emergency management in some fashion and are not sent to emergency management unless the committee recommends it. Workgroup appointees are generally appointed by the region to the state. In this case, the state did not go through the regional boards for appointees. Troy said he was on the workgroup because this issue was addressed at the steering committee and he was not included in the workgroup until this item was going to be voted on at the OTC. That is why it came back to the TOC and welcomed any feedback before it went back to the state. He also asked if there was any feedback on the metro standard as it was understood it was the will of the TOC to keep the metro NWS standard intact.

Dan Anderson said he was appointed by his boss Eric Waage to address this issue from the emergency management communications perspective. Dan raised hope that the metro NWS ARMER standard would be reviewed to improve operations for emergency management and the NWS in times of activation.

John Gundersen said he liked the changes to the standard that Jill and Troy made and recommended they should be accepted.

Scott Haas said that he wanted to ensure that the NWS has a participation plan, just like everyone else who uses ARMER. To include a fleet map, designated system administrator. He said that if the PSAPs are required to program the NWS channels, a study would need to be done to determine if the metro PSAP consoles have enough room and if the tower sites can take the extra traffic.

Tretter wanted to ensure the letter on behalf of the TOC was to address: keeping the existing metro standard in effect; requiring a participation plan for the NWS; funding needs to be the responsibility of the NWS, not the region; a study needs to be conducted for PSAP console capacity and tower traffic.

M/S/C Motion made by Ron Jansen to approve the Metro Amendments to version 18 of the NWS standard and drafting a letter to the OTC addressing the concerns of the TOC. Jon Eckel seconded. Motion carried.

Tretter informed the committee that he would draft the letter and send it to Scott Haas for review for before sending it to the OTC and state.

Nomination of State COMU Workgroup Membership

Troy Tretter presented the COMU workgroup was formed by the SWIC in 2016 and the workgroup was to only meet for one year. The workgroup felt they should continue to meet and were open for new membership. Troy said that Dan Anderson, and Mark Vandenberghe have both expressed they would like to stay on the workgroup and wanted to know if the TOC wanted to formally appoint members and who they should report to; the TOC or the CRTF Steering Workgroup. Nate Timm said he is also part of the COMU workgroup and would like to stay on. Ron Jansen nominated Troy Tretter to be a member of the workgroup, since he works a lot with the CRTF and the TOC. No vote was taken, but consensus from the workgroup was to accept the names appointed.

Chair Haas said there is no formal action needed by the committee to appoint members Dan Anderson, Mark Vandenberghe, Nate Timm and Troy Tretter.

Move, Additions & Changes to the System

Update on Removal of Voting from Interoperability System

Ron Jansen said the work is complete except for moving channels to King stack and HCGC. Nate Timm asked about the coverage with FEDCOM and if anyone else has any issues. None were reported by the committee or guests.

Removal of dual naming on metro channels in Statusboard

Ron Jansen said this is complete and can be removed from future agendas.

Reports from SECB Committees

Metro Mobility System Usage Update

Dana Rude said they did have an outage on their Trapeze scheduling system on January 17th due to an upgrade the night before and had to use ARMER to dispatch until the issues were resolved early Tuesday afternoon.

Troy Tretter said their levels in December are the lowest since October 2014. Ron Jansen said that his reports for Dakota County control channel usage were almost 100 hours off and said the numbers for Metro Mobility may not be completely accurate.

System Manager's Group/Metro Owner's Group Update

Ron Jansen reported they discussed the 7.15 punch list, discussed the LTAC-E change management requirements and heard a presentation from AT&T on a voice over LTE similar to Motorola's WAVE system.

Reports from SECB Committees

Steering

Tretter said there was further discussion on Federal Participants on ARMER, it was agreed there would need to be research legally if 911 funds, which are used for ARMER, can be used to support Federal partners. There was a discussion how to potentially charge Federal partners to use ARMER.

OTC

Gundersen said the January meeting was cancelled and there was nothing to report.

Interoperable Data Committee

Rod Olson reported they have been participating in a lot of workgroups preparing for the draft State FirstNet proposal. He said there is a delay in awarding the RFP to AT&T, but they are probably still working on draft plans.

IOC

Jake Thompson reported they approved the SOAR change management standard and it will be using the 8TACs for repeated channels. He also said they voted on the MN Duty Officer communications process for the state.

IPAWS

Scott Haas reported they are adding a Blue Alert and Alexandria Tech is developing training for Code Red. IT was asked what a Blue Alert was, Scott stated it was for it a law enforcement officer that has been injured and that the public could be in danger.

2017 Interoperability Conference Dates: May 1-3, 2017

Troy Tretter reported they met on January 12th and discussed priorities of what classes to present. Also, OEC will be providing training on Communication After Action Review writing. He said there should be grant money to send participants to the conference.

Other Business

Regional Talkgroup Permissions Updates

Troy Tretter said he will be communicating out that any requests for the new talkgroups will need to apply for permission and will not be covered by previously approved submittals. This means mainly ME TAC 1-4, ME TAC 9-10, ME TAC 11E-12E.

Next Meeting February 22, 2017.

The meeting was adjourned at 2:50pm.