

**Metropolitan Emergency Services Board  
Radio Technical Operations Committee  
Meeting Notes  
March 28, 2018**

**Members Present:**

Jon Eckel, Tim Walsh, Robert Shogren, Ron Jansen, Chad LeVasseur, Jake Thompson, Rod Olson, Scott Haas, Nate Timm, Nancie Pass, Chuck Steier, John Gunderson, Pete Sauter, Wendy Lynch, Jeff Bjorklund

**Guests Present:**

Dana Rude; *Met Council*, Steve Ouradnik, Richard Nordlander, *Department of Corrections*, Jill Rohret, Troy Tretter, Martha Ziese; *MESB*

**Call to Order:**

Scott Haas called the meeting to order at 1:00.

**Approval of Minutes**

Ron Jansen asked the February minutes to be corrected in the Metro Owners Group report, change 'internet issue' to 'stability issue' for the Z420's.

John Gunderson asked the correction to be made from Rod Olson saying the Metro Mobility usage was creeping up to Jake Thompson.

*M/S/C Motion made by Jansen to approve amended minutes from February 28, 2018. Eckel seconded.*

**Agenda Items:**

**Washington County Excess T1 Capacity**

Nate Timm said Washington County is requesting approval to convert the new paging network prior to the simulcast conversion this spring. The paging cut over before the IP simulcast conversion will greatly reduce the complexity of the IP transition. The request is supported by MnDOT and approved by the OTC contingent on TOC approval.

Troy said upon approval by the Radio TOC the MESB will need to give their approval at the May meeting.

*M/S/C Motion made by Bjorklund to approve the request for Washington County to convert the new paging network prior to the IP simulcast conversion. Eckel seconded. Motion carried.*

**Use of Grant Funds for Genesis Training**

Ron Jansen said that June 1 is the deadline for grant funds for Genesis training. Genesis Genwatch 3 is being upgraded and there was a request from the Metro license holder for training beyond the upgrade training. Not all agencies have licenses but MnDOT, among others have a terminal that could be used.

Scott Haas asked if there would be any funds remaining. Tretter said that there would be approximately \$20,000 left after the St. Cloud conference any remaining funds would have to be turned back to ECN.

Eckel said he thought there was value in sending staff to the Genesis training to see if it valuable to invest in a license. Rod Olson said there is a possibility of Motorola training, but that Genesis should come first.

Tretter said the SECB grant cycle does end June, and the \$25,000 SHSP grant expires December 1, 2018.

Jansen has sent the list of requirements for the class and size to Genesis. There is no quote yet, but it would be less than \$10,000.

*M/S/C Motion made by Thompson to approve use of grant funds for Genesis training. Olson seconded. Motion carried.*

### **Scott County Talkgroup Addition**

Jansen said that Scott County is requesting an amendment to their participation plan for an expansion of fifteen authorized talkgroups. Per the MnDOT report, the county has 94 authorized talkgroups; 109 with the fifteen additional.

Jansen asked how the neighboring talkgroups would work with the cutover to encryption. Haas said there is to be a 2022 cutover, there will be a process that will be worked out.

Olson asked if they will be sharing any of their mains with other PSAPs.

Haas said they hardly share their mains with other PSAPs so they don't expect any additional console traffic.

*M/S/C Motion made by Timm approve additional Scott County talkgroups. Gundersen seconded. Motion carried.*

### **April TOC Meeting Change**

Due to the Interoperability Conference in St. Cloud on April 25th, Haas wanted to know the will of the committee, whether to cancel the meeting, or move the date. Tretter advised the committee that the MESB has room one week prior on April 18<sup>th</sup>. Some membership had conflicts at 1pm on the 18<sup>th</sup>. It was suggested to have the meeting at 10am on the 18<sup>th</sup>.

*M/S/C Motion made by Jansen to move the April TOC meeting to April 18<sup>th</sup>, at 10am. Thompson seconded. Motion carried.*

### **Move, Additions & Changes to the System**

#### **Washington County IP Simulcast Conversion**

Timm said the IP Simulcast Conversion timeline depends on the paging cutover project.

Gundersen reported their VHF paging cut-over should be done by the end of the month.

Jansen reported they are working on a microwave upgrade project with Aviat.

Thompson said they are also planning for a microwave upgrade project as well, possibly with Aviat.

### **Committee Reports**

#### **Metro Mobility System Usage Update**

Dana Rude said the dedicated T1 connections for ARMER install starts tomorrow, once it is completed, they can re-enable the repeat disable function on their consoles. Timm asked about any increase in traffic, Tretter said that usage was down from January.

#### **System Manager's Group/Metro Owner's Group Update**

Jansen said they meet today. They discussed the console repeat disable and priority marker, the Genesis maintenance contract, upgrade status of 7.17, and the direct connected PCs.

## **Reports from SECB Committees**

### **Steering – No meeting**

Haas asked Rohret to give a summary of the strategic planning meeting. Rohret said that the meeting was an informational gathering meeting, nothing was formally decided. The Strategic Plan should be done by December.

### **OTC**

Gundersen reported the OTC met on March 13. The Washington County T1 excess capacity from St. Paul Park and Scandia was approved. Clay County was approved to add two 8TAC repeaters in Fargo for interoperability and redundancy for flood seasons. MnDOT approved three new radios for use on ARMER. Red Lake Nation had a participation plan that was approved. Sanford Ambulance had a participation plan change that was approved. The BCA had a request for additional talkgroups that was approved.

### **Interoperable Data Committee**

Thompson said the IDC met on March 20. There were no action items. Discussed was the FirstNet application developer program and an update on the IWCE conference.

### **IOC**

Thompson reported the IOC met on March 20<sup>th</sup>, they approved the COMT packet for Rowan Watkins, COML renewals for Dave Pike from and Doris Buls-Lake. There was a report from the STR Sub-Committee, they will meet again on April 3rd. There was a report from the COMU Sub-Committee, they will meet again on April 17th.

### **IPAWS**

Haas said the April meeting will be at the Communications Conference in St. Cloud on April 25.

### **Finance/Grants Workgroup**

Tretter said there was no meeting, nothing to report.

**The meeting adjourned at 1:54.**