Members Present:
Ron Jansen, Tim Walsh, Rod Olson, Nate Timm, Chad LeVasseur, John Gundersen, John Eckel, Bob Shogren, Jake Thompson, Scott Haas, Scott Gerber.

Guests Present:
Peter Sauter; Carver County, Steve Quradnik; MN DOC, Charles Sloan III; Hennepin EMS; Scott Wosje; Northland Business Systems, Troy Tretter, Jill Rohret; MESB.

Call to Order:
Scott Haas called the meeting to order at 1:05 P.M.

Approval of Minutes
M/S/C Motion made by Gundersen to approve minutes from December 20, 2017. Timm seconded. Motion carried.

Approval of Agenda
M/S/C Motion made by Gerber to approve the agenda. Gundersen seconded. Motion Carried.

Agenda Items:
U of M MCC7100 console addition – Jeff Lessard

The U of M requested approval to change the U of M Participation Plan. Currently the U of M's Participation Plan incudes (5) MCC7500 consoles deployed in the Public Safety Emergency Communications Center, and (1) MCC7100 console deployed to the Command Post at the TCF Bank Stadium. The request would add a wireless console to the U of M Police Department Mobile Command Van and would connect via a VPN to their existing ARMER connection. Dave Theis from Motorola is the engineer working on the project. This is request is for Super Bowl operations beginning on January 25th.

Rohret said that this is a valid request but is a process violation, since the MESB will not meet again until March as they have already met in January.

Lessard stated that Joe Glaccum (from the OTC) said that if the MESB approves it, then the OTC is ok with it for the event until it can come formally through the OTC and SECB.

Rohret explained the MESB still needs to approve it, since the board does not meet again until March, depending on technical approval from the Radio TOC, any approval from the board would be temporary and turned off at the end of Super Bowl related events.

Thompson said that there has been a system freeze by MnDOT for Zones 1 and 2, that took effect last Friday. He wanted to know if adding a console is a violation of the freeze and if they are only using this console for the Super Bowl.

Lessard said that they will use it after the Super Bowl for the Ben Shapiro event on February 26th.

Gerber said it seems silly to have them turn it off if they have already been utilizing it for these events.

Hass said this request will be treated as a normal TOC request, once action has been taken, it can be forward it through the proper channels.

Eckel asked if the configuration for the VPN has been sent to MnDOT? Lessard said that it has not, Motorola was moving forward on it.

Eckel said that in the interest of cyber security that without a design document it would not be prudent to approve the request.

Lessard said that this installation is just like Minneapolis's 7100's.

Olson said that it not entirely true, Minneapolis's connection to ARMER is through LTE, with it connecting to ARMER at the zone controller.

Haas asked if the technical specifications have been sent to MnDOT?

Lessard said that they have not but has confidence that Dave Theis will do it within guidelines.

Olson said that Dave Theis asked him to use Minneapolis's connection. Olson said that request needs approval through the IT chain, not from Olson alone.

Timm asked if the connection at TCF stadium where the current MCC7100 is located, board enough to support the additional console? Lessard: Yes.

Tretter noted that the connection at TCF is wired, this console request is wireless. The hardware is the same, but the means of connection is different.

Timm is willing to motion for approval if MnDOT approved, would we (the TOC) approve this to move it forward?

Haas said that Motorola cannot make the decision, MnDOT can approve the configuration, but their approval is still contingent upon MESB approval.

Gundersen stated he has two concerns, first of the infrastructure, the region agreed to a system freeze because of the Super Bowl and second final approval cannot be done without the MESB taking action.

Jansen said he does not like approving it without and technical specification, he feels they are they are in a tough position.

Olson said that as system owners, we said that MnDOT can approve a change on an emergency basis.

There was discussion regarding whether the connection was going to be through a proxy server, or a separate connection for the 7100.

Eckel said that the wired connection has a lower risk than that of a wireless connection.

Olson agreed the wired is more secure.

Lessard asked if he were to extend the fiber connection out to the vehicle for the 7100, would that need approval?

Haas: Yes.

Gunderson said he does not like doing this after the system has been put on a freeze.

Rohret said she will look in previous meeting archives to see what was submitted with the last MCC7100 request by the U of M.

M/S/C Motion made by Gundersen to table this item until the end of the meeting so that Rohret can gather previous meeting materials. Timm seconded. Motion carried.

SECB IOC Alternate - Tretter
Approval is requested to confirm Nate Timm of Washington County Sheriff's Office as alternate representative to the SECB Interoperability Committee. He would be replacing Chris Kummer as the alternate.

M/S/C Motion made by Gundersen to approve Nate Timm as the SECB IOC alternate. Shogren seconded. Motion carried.

Statusboard Update
Ron Jansen shared the proposed ECN changes to statusboard. Jansen referenced the email included in the packet with the list of the changes. Jansen stood for questions.

A question was asked if this needed approval from the TOC. Jansen said no this is just a discussion item only.

Move, Additions & Changes to the System
Sherburne County Intent to join the MESB – Tretter
Tretter shared that Sherburne County has submitted a letter of intent to join the MESB. They are currently part of the central region and have submitted notice in December to leave the region at the end of 2018.   Tretter said the has been shared with the MESB membership and he wanted to make sure that the Radio TOC was aware of the request. Tretter mentioned that Tim Lee MnDOT has said there will be no need for any infrastructure changes, it would be changing the naming in the system. Tretter stood for questions.

Gundersen asked if this was just radio they were coming to the MESB region for.

Tretter said it would be for EMS, 911 and radio.   That Sherburne is in the metro emergency management region and already has the ME TAC's programmed in their radio as well as METEM.

Committee Reports
Metro Mobility System Usage Update - LeVasseur
LeVasseur said they have moved their dispatch consoles to a dedicated network connection and are continuing work with their vendor for CAD.

System Manager's Group/Metro Owner's Group Update - Jansen
Jansen said at the SMG they reviewed the upgrade status; Zone 2 MSO move to Parkers Lake. They also discussed standards for directly connected PC's, and subscriber testing standards.

Reports from SECB Committees
Steering – No meeting, no report.

OTC –
Gundersen reported changes that were participation approved for Pine County, Mille Lacs County, IRS Criminal Investigative Division. Gundersen said there was a request approved for central region to temporarily allow their regional interoperability channels as statewide for the duration of the Super Bowl since a lot of the statewide resources are being utilized. The request was initially for all their regional to become statewide, but it was whittled down to two, CM2 and CM3. This was granted for other regions to do the same, as long as they did not roam into the metro region and the provided a point of contact for the region if the did roam into the region.

Interoperable Data Committee –
Thompson reported they had discussed the upcoming SLIGP grant and FirstNet Workshop meeting roadshows.

Tretter said that Televate contacted him for setting up a regional meeting but asked to wait until after the Super Bowl. Tretter wanted to know from the membership who would all attend from their agencies, because the MESB is not large enough for expected numbers.

Haas asked revisit this at the next TOC meeting.

IOC –
Tretter asked Nate Timm to report as he had items for Washington County.

Timm reported that they approved a Washington County variance to standard 3.19.0 to allow for patching lower encryption talk groups to LTAC-E's since Washington County has a lower level encryption in their subscribers.

They also approved a variance request for Washington County to the National Weather Service standard to communicate with Wisconsin on the NWS talkgroup.

The committee also approved a variance for HSEM to program LTAC's in their radios for Super Bowl operations.

The committee approved a request for Clay County to install 8TAC repeaters in the Fargo / Moorhead area for redundancy.

IPAWS – Haas
Haas said they are meeting again in February.

Finance/Grants Workgroup – Tretter
Tretter said they approved $26,000 for the region for training. $25,000 for Motorola training and $1,000 for CRTF training. They did not approve any requests for replacement radios and the request for the Dakota County BDA was approved, but not funded unless there are any funds that are turned in by other regions.

Super Bowl 52 Communications Workgroup – Olson
Olson reported they have the BDA working at the Convention Center, and they have the MCC7100's ready for use. Events begin on Friday morning and to call him on his cell phone if they need him as he will be on call for the entire event.

It was requested by Rohret that Tretter send out the ICS205 to the TOC and the PSAP manager.

Other Business
Regional Talkgroup Permission Requests
None
U of M MCC7100 console addition – Jeff Lessard

Rohret handed out the request submitted by the U of M in May of 2014 and the May 2014 TOC meeting minutes showing approval of the last MCC7100 request. Rohret noted that there was no technical diagram that was submitted with their last request, which was approved.

M/S/C Motion made by Timm to approve the temporary change in the U of M Participation Plan to add an additional MCC7100 console continent upon the state system administrator or designee approval of the technical connections. Olson seconded.

Gundersen asked if the U of M would return to the next TOC meeting.   Haas: Yes.

Motion carried with opposition.

The meeting adjourned at 2:54 pm.